

Tuesday, September 6, 2022

Russell City Council Meeting - Minutes

City Hall

Russell, KS

Present: Councilmember Aaron Talbott, Councilmember Blaine Stoppel, Councilmember Dustin Madden, Councilmember Lonnie Whitten, Councilmember Michelle Wagner, Councilmember Monty Morrill, Councilmember Andrea Garland

Absent: Mayor Jim Cross, Councilmember Mitch Driscoll

1. CALL TO ORDER

Council President Aaron Talbott called the meeting to order at 4:30 pm with the following members in attendance: City Manager Jon Quinday, City Attorney Ken Cole, Assistant City Manager Kayla Schneider, Public Works Director Rich Krause, Police Chief Jordan Harrison, Fire Chief Dylan Riedel, Building Official Roger Sells, Finance Director Katrina Woelk, City Clerk Ashley Mai, and Electric Utility Director Duane Banks

2. INVOCATION/PLEDGE OF ALLEGIANCE

Council President Talbott led the Pledge of Allegiance

3. APPROVAL OF AGENDA

Councilmember Dustin Madden made a motion to approve the agenda as presented. Councilmember Michelle Wagner seconded. The motion carried unanimously.

4. PUBLIC COMMENTS I

None

5. PRESENTATIONS AND PUBLIC HEARINGS

5.a 2023 Budget Revenue Neutral Rate Hearing and Resolution

Council President Talbott opened the public hearing. Diane Glimes 645 E 3rd St Russell asked what the revenue neutral rate was and how it affects property taxes. Cecil Witt 110 N Main St Russell asked for an explanation of increase for 2023 budget vs 2022 budget. City Manager Quinday provided information for both. Council President closed the hearing after asking if any other members of the public had comments or questions. There were no more public comments.

Councilmember Dustin Madden made a motion to adopt the resolution to levy a Property Tax Rate exceeding the Revenue Neutral Rate. Councilmember Lonnie Whitten seconded. Council President Talbott called for a roll call vote with each Councilmember present voting, “Yes”. The motion carried unanimously.

5.b 2023 Budget Hearing

Council President Talbott opened the public hearing. City Manager Quinday provided a brief presentation of the budget. There were no comments or questions from the public. Council President Talbott closed the hearing.

5.c 2022 Amended Budget Hearing - Special Parks, Special Highway and Fire Equipment Reserve

Council President Talbott opened the public hearing. After asking if members from the public would like to address the matter, Council President Talbott closed the hearing.

5.d Performance Public Hearing - CDBG Park Equipment

Council President Talbott opened the public hearing for the purpose of evaluating the performance of CDBG Grant No. 21-PF-016 Park Equipment Project. Council President closed the meeting after asking if there were any public comments.

5.e Water Source Status

Public Works Director Rich Krause gave an update on the statue of Pfiefer wells and Big Creek

6. **CONSENT AGENDA**

Councilmember Dustin Madden made a motion to approve the consent agenda as presented. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

7. **UNFINISHED BUSINESS**

7.a Adopt 2023 Budget

Councilmember Dustin Madden made a motion to adopt the 2023 Budget as

presented. Councilmember Lonnie Whitten seconded. The motion carried unanimously.

7.b Approve 10-year Capital Improvement and Equipment Reserve Fund Plans for CY 2022 - 2031

Councilmember Blaine Stoppel made a motion to approve the Capital Improvement and Equipment Reserve Plans as presented. Councilmember Michelle Wagner seconded. The motion carried unanimously.

7.c Adopt the 2022 Amended Budget - Special Parks, Special Highway and Fire Equipment Reserve

Councilmember Blaine Stoppel made a motion to adopt the 2022 Amended Budget for Special Parks, Special Highway and Fire Equipment Reserve Funds. Councilmember Michelle Wagner seconded. The motion carried unanimously.

7.d CDBG Park Equipment Project Draw Down #2 Final/Close Out

Councilmember Dustin Madden made a motion to approve the CDBG Park Equipment project Final Draw Down #2 in the amount of \$1000 and authorize the Mayor to sign the close out documents for the grant. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

7.e Housing Development Memorandum of Understanding

Councilmember Dustin Madden made a motion to authorize the Mayor to sign the Memorandum of Agreement as presented. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

7.f Housing Development Funding Grant - Office of the Kansas Governor and Kansas Department of Commerce

Councilmember Dustin Madden made a motion to accept the housing project grant agreement and authorize the Mayor to sign the required documents. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

7.g Housing Development Grant Agreement - City to Russell Development Inc.

Councilmember Blaine Stoppel made a motion to approve. Councilmember Michelle Wagner seconded. The motion carried unanimously.

7.h Professional Services Agreement for Inspection Services - S. Fossil Street and Edward Avenue Improvements

Councilmember Dustin Madden made a motion to approve the professional services agreement with Bartlett & West for construction engineering services for S. Fossil and Edward Avenue Improvement Project. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

8. NEW BUSINESS

8.a Request for Dangerous Structure Hearing at 1337 N Elm.

Councilmember Lonnie Whitten made a motion to approve the resolution to set a hearing for a dangerous structure at 1337 N Elm St. Councilmember Michelle Wagner seconded. The motion carried unanimously.

8.b General Nuisance Abatement at 1337 N Elm Street

Councilmember Dustin Madden made a motion to approve the resolution authorizing the removal of the nuisances from 1337 N Elm Street. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

8.c Nuisance Vehicle Abatement at 1337 N. Elm Street

No action taken

8.d Ordinance Incorporating the 2022 Uniform Public Offense Code

Councilmember Lonnie Whitten made a motion to approve the ordinance incorporating the 2022 edition of the Uniform Public Offense Code with certain changes, omissions, and additions as described in the prepared ordinance and repeal Ordinance 1963. Councilmember Michelle Wagner seconded. The motion carried unanimously.

8.e Ordinance Incorporating the 2022 Standard Traffic Ordinance

Councilmember Dustin Madden made a motion to approve the ordinance incorporating the 2022 edition of the Standard Traffic Ordinance with certain changes, omissions, and additions as described in the prepared ordinance, and repeal Ordinance 1962. Councilmember Lonnie Whitten seconded. The motion carried unanimously.

8.f Request for Funding from Johnson Trust Fund for Demolition of Unsafe or Dangerous Structures

Councilmember Blaine Stoppel made a motion to authorize the use of up to \$30,000 from the Duke Johnson Trust for demolition of unsafe or dangerous structures. Councilmember Dustin Madden seconded. The motion carried unanimously.

9. DEPARTMENT REPORTS

Public Works Director Rich Krause updated council on the south entrance of Klema Plaza.

10. PUBLIC COMMENTS II

Diane Glimes 645 E 3rd St asked for clarification on the Edward Ave Project. City Manager Quinday provided an overview of the project.

11. EXECUTIVE SESSION

None

12. GOVERNING BODY/CITY MANAGER COMMENTS

City Manager Quinday announced that Kent Seirer's retirement reception will be September 15th from 3-4 pm and that Electric Utility Director Duane Banks intends to retire from the City of Russell March 1, 2023

13. ADJOURNMENT

Councilmember Dustin Madden made a motion to adjourn the meeting at 5:44 pm. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

Ashley Mai, City Clerk